# Registering on PlayHQ

## 1 Create or Know your PlayHQ Login

Go to <a href="https://www.playhq.com/signup">https://www.playhq.com/signup</a> to create an account.

- If you are a parent/guardian, please use your own details and you can register dependents under this account when completing a registration form.
- If you are a club administrator and have an admin login with a club email address, please create a new account with a personal email address.
- Remember you may already have a PlayHQ
  account from other sports and can use this
  to login. If you have forgotten your
  password you can <u>reset this here</u>.
- You will need to verify your email address.
  Please ensure you can access this.

### 2 Create or Know your CricketID

Go to <a href="https://id.cricket.com.au/login">https://id.cricket.com.au/login</a> to create an account or check your login. This is not your MyCricket ID profile number.

- Click 'sign up' at the bottom of the page to create an account.
- You can reset your password if you do not remember.
- You may already have CricketID. This is used to login to the MyCricket App or to cricket.com.au.
- If you are a parent/guardian, please use your own details and you can register dependents under this account.
- You will need to verify your email address. Please ensure you can access this.





#### Find your Clubs registration form

This can be found on the **PlayCricket website**. Or a **direct link** may be provided by your Club.

- 4 Complete the registration form.
  - Read the 'Get Started'
  - Login using the PlayHQ account you created in Step 1.
  - After you click 'Get Started' you will be asked if you are registering yourself or a dependent. You can enter their details here and they will be added to your profile.
  - The final step before payment will be linking your cricket ID. Have your login details handy to ensure you don't need to exit and restart the form.
  - Make payment and complete your registration.

#### 5 Claim your MyCricket profile on the MyCricket App

- The final stage of the linking process is to link your MyCricket Profile to your CricketID.
- You may have already competed this in the MyCricket App previously.
- This is optional and not required to complete your PlayHQ registration.
- Watch the <u>video here</u> on how to complete this step in the MyCricket App

#### 6 Login to your PlayHQ profile

Head to <a href="http://www.playhq.com/account/profile">http://www.playhq.com/account/profile</a>

- You can now login to your PlayHQ Profile to update your details, view your registrations and manage dependents.
- If you wish for your profile to be hidden from public view, you can update this here.
- If you need to **reset your password** you <u>can do</u> so here.



